



Massachusetts Striped Bass Association

Operation Manual Rev.1

December 4th, 2020

Dues

The Executive Board (E-Board) and Board of Directors (BOD) shall, from time to time, determine the annual contribution to be required of Members in each type or class of membership. The initial annual contribution of the members are as follows:

1. Regular Members; \$25.00
2. Spouses of Members; \$10.00
3. Junior Members (under age 16); free
4. Senior Members (65 or older); \$15.00
5. Honorary Members; no annual fee
6. Past President Members; no annual fee
7. The annual contribution from each Member is due on or before the first meeting of the Association.

Meetings

Each monthly meeting shall begin with the following statement.

“Welcome to the (Sequential Meeting No.) meeting of Massachusetts Striped Bass Association.”

Each monthly meeting shall include at a minimum, the following:

1. Pledge of Allegiance
2. Special notifications
3. Reading of the minutes of the last meeting
4. Treasurer's report
5. Report of committees
6. Old business
7. New business

Quorum

A quorum for the purposes of voting on a motion shall be no less than 10 percent of the total number of the association membership. Proxy voting is allowed and authorizes another person or persons to act for such member by proxy, executed in writing by such absent member or by such member's duly authorized attorney-in-fact.

Executive Board

The E-Board members are elected at the calendar year end for the following calendar year. The E-Board shall at a minimum, consist of a President, Vice President, Treasurer and Secretary. The E-Board can allocate funds from the association's assets without approval from the Board of Directors or general membership for amounts less than \$1,000.

It is also the E-Board's responsibility to assure the association's monthly hall rental, liability insurance, trailer insurance and trailer registrations are kept up to date and payments are made

Board of Directors

A BOD shall be established and maintained by election at the calendar year end. The membership votes for the BOD members for the purpose of being an overseeing group responsible for insuring the well-being of the association both socially and financially.

The (BOD) is charged with review and approval of any expenditure (singularly or collectively) of an event or process that exceeds \$1,000 but is less than \$3,000 per year. The BOD may request proposals, cost estimates, etc. from the chairman or party responsible for said events process. The BOD cannot directly approve expenditures or approve the signing of contracts creating liability to the association.

For major expenditures over \$3,000, the sequence is as follows: A budget or expenditure is submitted to the E-Board and BOD. Once the BOD gives approval for an expenditure, the request goes back to the E-Board then is presented to the general membership for the final vote.

Executive Committee (Officers and Directors)

When needed, the directors of the association (E-Board Officers and the BOD members) shall constitute the Executive Committee. This committee shall be engaged in making critical decisions in the interest of the association.

The executive committee shall oversee and enforce that the annual fiscal responsibilities of the association are met and adhered to. These include appointing an audit committee to review accurate bookkeeping of association's bank balances and expenditures, also that filing of yearly taxes; both federal and state has been implemented. According to the association's Bylaws, it is the ultimate responsibility of the treasurer to achieve and verify these responsibilities are met.

Motions for Vote

- a) Any member may make a motion to the membership. All motions must be seconded before discussion.
- b) Motions making normal business decisions require a simple majority of 10% (quorum) of voting members present for the motion to pass for consideration.
- d) After discussion of any motion, the President or presiding officer may refer any motion to the E-Board and BOD for formal input/recommendation at the next regular meeting.
- e) Standard procedure is for a motion to be made, seconded, discussed and either referred to the BOD/Executive Board for recommendation or voted on by a quorum of the voting membership.

f) The Secretary will incorporate passed motions into the Operation Manual if necessary. The Operations Manual will then be given the next consecutive revision number if any changes are made.

Resignations

Any board member, director, advisory council member, committee member or other officer may resign at any time by delivering his or her resignation in writing to the President and Secretary.

Years of Service Acknowledgement/Regular and Special Awards

Members who hold committee chairperson positions, may be entitled to honorary acknowledgement. Members who go above and beyond their duty may be entitled to honorary acknowledgement.

General Rules of Operation/Committees

MSBA shall have at a minimum, the following committees.

- a) Membership
- b) Merchandise
- c) Hospitality
- d) Audit
- e) Derby
- f) Public/Gov. Affairs
- g) Fishing/Other Activities

The E-Board jointly appoints committees. New committees can be added and older committees removed as needed. These changes shall be noted in a new revision of the MSBA Operations Manual. Committee Chairs primarily report to the Executive Board & when determined by the President will report to the membership at General Membership meetings.

1. Service/Honorable mention and/or gifts shall be given in accordance with rules as follows:

- a) Two years of service in a committee in the form of specific association clothing, for their years of service
- b) Honorable mention, monetary award or special clothing. The exact awards presented will be decided by the Executive Board or Board of Directors depending on the expenditure.
- c) Past Presidents are traditionally presented with a plaque and gavel in appreciation of their service. Special additional gifts may be awarded by agreement with the E-Board and BOD.

2. Social Media Policy:

Protect the M.S.B.A brand, and protect yourself.

“Remember, your responsibility to M.S.B.A doesn’t end at the end of a Club function. For that reason, this policy applies to both M.S.B.A sponsored social media and personal use as it relates to M.S.B.A”

“Honor Our Differences: Follow our objectives. M.S.B.A will not tolerate discrimination (including age, sex, race, color, creed, religion, ethnicity, sexual orientation, gender identity, national origin, citizenship, disability, or marital status or any other legally recognized protected basis under federal, state, or local laws, regulations or ordinances).”

Objectives of the Massachusetts Striped Bass Association

The objective of this association are: To promote and Encourage interest in saltwater sport fishing, to provide opportunities for those interested in salt water sport fishing to gather for entertainment and good fellowship; to uphold sound conservation practices & laws and to see these laws carried out by its members; to further good sportsmanship and to disseminate information concerning saltwater sport fishing both to Association members and others.

3. Trophies/Plaques for several various fishing accomplishments are to be awarded at the annual awards banquet as follows.

Perpetual awards:

- a) Dr. Wesley G. Woll Jr Award - Longest bass (40” Min) and bluefish combination. The recipient receives a traditional plaque and their name is added to the perpetual trophy held at the club.
- b) Jeff Stoloff Memorial Award - Longest combined Striped Bass (28” Min) and Bluefish on a fly rod. The recipient receives a traditional plaque and their name is added to the perpetual trophy held at the club.
- c) John Cherico Award for longest bass (40” Min) caught by a senior member.
- d) Bob Pond Conservation Award - Longest catch and release Striped Bass.
- e) Tony Stetsko Award - Longest combined length of 3 bass (40” Min), one per month.
- f) Whitey Kruger Memorial Award – Given to the junior member catching the longest striped bass (28” Min). A rod wrapped in the distinctive red, white and blue that Whitey used on his most special rods, and that he generously gave to so many members, juniors in particular. The words “Whitely Kruger Memorial Award” and the junior member’s name will be marked on the rod. The specifications of the rod will be in accordance with the wishes of the recipient but no larger than a traditional striper rod.
- g) Al Proeitti Award - Given to a volunteer going over and above for the club and membership. The recipient receives a plaque in the shape of the Commonwealth of Massachusetts.
- h) Bill Nolan Award – Heaviest derby fish by a male member. The recipient receives a traditional plaque and their name is added to the perpetual trophy held at the club.
- i) Patti Slagle Award – Heaviest derby fish by a female member. The recipient receives a traditional plaque and their name is added to the perpetual trophy held at the club.