**MSBA 2020 Annual Sport Fishing Expo**

 REPLY BY EMAIL TO: FISHBOAT44@COMCAST.NET, OR MSBAEXPO@GMAIL.COM.

MAIL YOUR PAYMENT TO THE ADDRESS BELOW.

PAYMENT POLICIES

 Booth placement policy is First Paid in Full – First Placed

Send A Non Refundable $25.00 Deposit PER BOOTH to Guarantee Space

 Full Payment Due by January 15, 2020

 Amount included with this form $\_\_\_\_\_\_\_\_\_\_\_

 Make check payable to: MSBA EXPO

 Mail to: MSBA EXPO

 49 Hamilton Drive

 Pembroke, MA 02359

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 **THIS PAGE MUST BE FILLED OUT AND RETURNED**

Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Town: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_

Booth rental includes 1 – 8’ table and 2 folding chairs per booth.

 Items Ordered

8’ X 10’ booth space @ $ 275.00 Cost \_\_\_\_\_\_\_\_\_\_\_\_\_

8’ X 20’ booth space @ $ 475.00 Cost \_\_\_\_\_\_\_\_\_\_\_\_\_

8’ X 30’ booth space @ $ 675.00 Cost \_\_\_\_\_\_\_\_\_\_\_\_\_

Additional 8’ X 10’ booth @ $ 200.00 Cost \_\_\_\_\_\_\_\_\_\_\_\_\_

 Total Cost \_\_\_\_\_\_\_\_\_\_\_\_\_

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 EXHIBITOR OPERATIONS POLICY DOCUMENT

( 1 ) Vendor Badges will be required to enter the vendor entrance (rear door)

( 2 ) Vendors may leave badges ONLY at the vendor check in table (side door). All vendors must check in at the vendor entrance (side door).

( 3 ) Each vendor will receive FOUR badges. Please list names below

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ( 4 ) Vendors are responsible for knowing, and following all pertinent laws, having proper permits, and following tax procedures related to their participation in this event.

( 5 ) By signing this agreement, Vendor representatives acknowledge they have been informed of these policies, commit to follow these policies and take responsibility for informing your staff.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_